



Aqua Options Sustainability Policy is based upon the following principles:

To comply with, and exceed where practicable, all applicable Legislation, Regulations and Codes of Practice.  
To ensure our Sustainability Policy and its Implementations Process coincide with our Integrated Management System (AS/NZS 4801, ISO 14001 and ISO 9001)

To integrate Sustainability Considerations into all our Business decisions.

To ensure that all staff are fully aware of our Sustainability Policy and are committed to implementing and improving it.

To minimise the impact on Sustainability of all office and site activities.

To make Clients and Suppliers aware of our Sustainability Policy and encourage them to adopt sound sustainable Management Practices.

To review, annually report and to continually strive to improve our Sustainability Performance.

**Practical Steps:**

In order to put these Principles into practice we will:

**Travel:**

Where possible, use fuel efficient transport options.

Avoid physically travelling to meetings etc. where alternatives are available and practical, such as using teleconferencing, video conferencing or web cams, and efficient timing of meetings to avoid multiple trips.

Reduce the need for our staff to travel by supporting alternative working arrangements, including home working etc. and promote the use of public transport.

**Purchase of Equipment and Consumption of Resources:**

Minimise our use of paper and other office consumables, for example by double-siding paper used and identifying opportunities to reduce waste.

Issue documents electronically wherever possible.

As far as possible arrange for the reuse or recycling of office waste, including paper, computer supplies and redundant equipment.

Reduce the energy consumption of office equipment by purchasing energy efficient equipment and good housekeeping.

Whenever possible, purchase electricity from a supplier committed to renewable energy.

Seek to maximise the proportion from renewable energy sources, whilst also supporting investment in new renewable energy schemes.

Purchase fair-trade and/or organic beverages.

Ensure that timber furniture and any other timber products are recycled or are from well-managed, sustainable sources and are Forest Stewardship Council (FSC) certified.

**Working Practices and Advice to Clients:**

Ensure that any associates that we employ take account of Sustainability issues in their advice to clients.

Include a copy of our Sustainability Policy in all our proposals to clients.

**Monitoring and Reporting:**

Our Sustainability Policy will be monitored annually and reviewed by the Directors.

**DARREN TIERNEY**

**DIRECTOR AQUA OPTIONS PTY LTD**

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 <p><b>AQUA OPTIONS</b> PTY LIMITED</p> <p>C I V I L C O N T R A C T O R S</p>	<p><a href="http://www.aquaoptions.com.au">www.aquaoptions.com.au</a></p> <p>Enquires: <a href="mailto:info@aquaoptions.com.au">info@aquaoptions.com.au</a></p> <p>Accounts: <a href="mailto:admin@aquaoptions.com.au">admin@aquaoptions.com.au</a></p> <p>Mail: PO Box 7171, Penrith South, NSW 2750</p> <p>ABN: 94 125 945 020</p>	    
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